

**AGENDA**  
**SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**LOS BANOS CEMETERY DISTRICT**  
**Monday, May 15, 2023, at 6:00 p.m.**  
**16575 S. Center Avenue**  
**Los Banos, CA 93635**

This agenda has been prepared and posted at least 24 hours prior to the special meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposed only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**1. CALL TO ORDER**

**2. ROLL CALL:** Benton \_\_\_\_\_ Cintas \_\_\_\_\_ Neves \_\_\_\_\_ Russell \_\_\_\_\_ Sousa \_\_\_\_\_

**3. PUBLIC COMMENT**

Members of the public desiring to address the Board are requested to first be recognized by the Presiding Trustee and to identify themselves for the record and may speak on agenda or non-agenda items, open or closed. **No action will be taken on non-agenda items.** Members of the public can speak only once on each item. Public comments are limited to 3 minutes.

**4. APPROVAL OF MINUTES**

A. Board to approve minutes of special meeting held on April 12, 2023.

**5. REVIEW AND APPROVAL OF FINANCIAL REPORTS**

A. Board to approve Profit and Loss report, Operation Expenses, and payment of bills for April.

**6. MANAGER'S DISCUSSION/INFORMATION**

**A. Financial discussions**

1. To date cash and bank accounts.....
2. Revenue Report.....
3. Monthly Budget Report.....
4. Monthly Funeral Report.....
5. Remaining lots.....

## 7. DISCUSSION AND ACTION ITEMS

- A. Board to approve Diana Campoy's request to transfer her burial rights of GAR B Plots 88 and 89 to her sister Joanna Ortuno and Plots 112 and 113 to her sister Maria Ortuno.
- B. Board to approve transfer of burial rights of NLB 418 from current owner Betty Rodrigues to her daughter Linda Latronica.
- C. Board to approve purchase back of NLB 1418 from Debbie Areias in the amount of \$485.
- D. Board to approve renewal of the servicing agreement for our district with Merced County.
- E. Board to discuss adding new niches to the cemetery and possible locations.
- F. Board to discuss and approve parameters of new development going west.
- G. Board to review and consider approval of cemetery software proposal.

## 8. MANAGER'S DISCUSSION

## 9. CHAIRMAN'S DISCUSSION

## 10. TRUSTEE'S DISCUSSION

Trustee Benton  
Trustee Neves  
Trustee Russell  
Trustee Sousa

## 11. ADJOURNMENT

This agenda was posted on the 12<sup>th</sup> day of May 2023.



Brenda Scott  
Cemetery Manager

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Office at (209) 826-0882. Notification 48 hours prior to the meeting will generally enable the district staff to make reasonable arrangements to ensure accessibility.  
[28 CFR.102.35.104] ADA Title II