

LOS BANOS CEMETERY DISTRICT
16575 S. Center Avenue
Los Banos, CA 93635
REGULAR BOARD MEETING MINUTES
April 12, 2021

1. CALL TO ORDER

The Board of Trustees of the Los Banos Cemetery District met in its office at 16575 S. Center Avenue, Los Banos, California for a regular monthly board meeting. The meeting was called to order at 6:05 p.m. by Chairman Rodrigues.

2. ROLL CALL

Trustees Present: Cintas, Neves, Rodrigues

Trustees Absent: Russell, Sousa

Others Present: Brenda Scott, Manager

3. PUBLIC COMMENT: None

4. APPROVAL OF MINUTES:

- A. Board approved minutes for regular meeting of March 8, 2021 and Special Board Meeting of March 29, 2021. Motion by Trustee Cintas and seconded by Trustee Neves. Motion carried 3-0.

5. REVIEW AND APPROVAL OF FINANCIAL REPORTS

Approved Profit and Loss report, Operating Expenses, and payment of vouchers for March. Motion by Trustee Cintas and seconded by Trustee Neves. Motion carried 3-0.

6. BOARD DISCUSSION & ACTION ITEMS

- A. Board voted to table reinvestment of Wells Fargo endowment CD for \$75,000 to next board meeting pending additional information. Motion by Trustee Neves and seconded by Trustee Cintas. Motion carried 3-0.
- B. Board approved amended Decoration Policy. Motion by Trustee Cintas and seconded by Trustee Neves. Motion carried 3-0.
- C. Board approved revised Marker Policy. Motion by Trustee Cintas and seconded by Trustee Neves. Motion carried 3-0.
- D. Board approved adding Rules and Regulations Policy to burial paperwork. Motion by Trustee Cintas and seconded by Trustees Neves. Motion carried 3-0.
- E. Board approved payment of first invoice from David Farnsworth, CPA. Motion by Trustee Cintas and seconded by Trustee Neves. Motion carried 3-0.
- F. Board approved FY 2020-2021 Budget amendments with addition of Capital Grant/Assets. Motion by Trustee Neves and seconded by Trustee Cintas. Motion carried 3-0.

8. CHAIRMAN'S DISCUSSION Chairman Rodrigues suggested looking into hiring an additional groundskeeper. With grounds development and an increase in burials the workload has increased but the grounds crew has not. Also, instructed Manager to contact former cemetery Attorney Mark Velazquez to inquire about retainer fees and representation.

9. TRUSTEE'S DISCUSSION

Trustee Cintas: None

Trustee Neves: None

Trustee Russell: NA

Trustee Sousa: NA

10. MANAGER'S DISCUSSION/INFORMAITON

Discussed information that was requested by Trustee Russell at the March 8th board meeting, possible after-hours security for the cemetery and reaching out to legal counsel regarding non-compliance of the cemetery decoration policy. Also informed the board of reports of an Easter Egg Hunt that took place here at the cemetery on Easter Sunday. We discussed additional signage around the cemetery with rules and regulation regarding this issue as well as large gatherings, picnicking and decorations.

11. ADJOURNMENT

Motion by Trustee Neves and seconded by Trustee Cintas to adjourn at 7:14 p.m. Motion carried 4-0.

Respectfully submitted,



Marcie Rodrigues
Board Chairman
May 10, 2021