

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
LOS BANOS CEMETERY DISTRICT
Monday, December 9, 2024, at 6:00 p.m.
16575 S. Center Avenue
Los Banos, CA 93635

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the district after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. CALL TO ORDER

2. ROLL CALL: Cintas_____ Neves_____ Sousa_____ Benton_____ McAdam_____

3. PUBLIC COMMENT

Members of the public desiring to address the Board are requested to first be recognized by the Presiding Trustee and to identify themselves for the record and may speak on agenda or non-agenda items, open or closed. **No action will be taken on non-agenda items.** Members of the public can speak only once on each item. Public comments are limited to 3 minutes

4. APPROVAL OF MINUTES

A. Board to approve minutes of special board meeting held on November 18, 2024.

5. REVIEW AND APPROVAL OF FINANCIAL REPORTS

A. Board to approve Profit and Loss report, Operating Expenses, and payment of bills for November.

6. MANAGER’S DISCUSSION/INFORMATION

A. Financial discussions

- 1. To date cash and bank accounts.....
- 2. Revenue Report.....
- 3. Monthly Budget Report.....
- 4. Monthly Funeral Report.....
- 5. Remaining lots.....

7. DISCUSSION AND ACTION ITEMS

- A. **Tabled Item from November meeting.** Board to review and approve Commingling Cremains policy, Commingling Authorization and Cremation Policy Amendment.
Note: This policy and authorization have been reviewed by legal counsel.
- B. **Tabled Item from November meeting.** Board to discuss and approve land surveyor quotes.
Update: Awaiting quotes from three more surveying companies. Deadline for quotes is January 6th, the Monday before our January board meeting on the 13th. Moved to January meeting.
- C. Board to discuss the start of gate installations, protocols and public notification.
- D. Board to discuss visiting hours and rules signage.

8. MANAGER'S DISCUSSION

9. CHAIRMAN'S DISCUSSION

10. TRUSTEE'S DISCUSSION

Trustee Neves
Trustee Sousa
Trustee Benton
Trustee McAdam

11. ADJOURNMENT

This agenda was posted on the 6th day of December 2024.



Brenda Scott
Cemetery Manager

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Office at (209) 826-0882. Notification 48 hours prior to the meeting will generally enable the district staff to make reasonable arrangements to ensure accessibility.
[28 CFR.102.35.104] ADA Title II