

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**LOS BANOS CEMETERY DISTRICT**  
**Monday, May 13, 2024, at 6:00 p.m.**  
16575 S. Center Avenue  
Los Banos, CA 93635

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposed only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**1. CALL TO ORDER**

**2. ROLL CALL:** Cintas \_\_\_\_\_ Neves \_\_\_\_\_ Sousa \_\_\_\_\_ Benton \_\_\_\_\_ McAdam \_\_\_\_\_

**3. PUBLIC COMMENT**

Members of the public desiring to address the Board are requested to first be recognized by the Presiding Trustee and to identify themselves for the record and may speak on agenda or non-agenda items, open or closed. **No action will be taken on non-agenda items.** Members of the public can speak only once on each item. Public comments are limited to 3 minutes.

**4. APPROVAL OF MINUTES**

A. Board to approve minutes of regular meeting held on April 8, 2024.

**5. REVIEW AND APPROVAL OF FINANCIAL REPORTS**

A. Board to approve Profit and Loss report, Operation Expenses, and payment of bills for April.

**6. MANAGER'S DISCUSSION/INFORMATION**

**A. Financial discussions**

1. To date cash and bank accounts.....
2. Revenue Report.....
3. Monthly Budget Report.....
4. Monthly Funeral Report.....
5. Remaining lots.....

## **7. DISCUSSION AND ACTION ITEMS**

- A. Board to review Disinterment Request from Annette Garcia.
- B. Board to approve purchase back of NLB Infant Plot 2019-4 from Annette Garcia for the original purchase price of \$125.00.
- C. Board to approve transfer of burial rights and fees from NLB 1616 to SW Niche B-39 for Jaiai Naraghi Kia.
- D. Board to approve financing fees on the Home Depot credit account.
- E. Board to review and approve budget amendments for FY 2023-2024 budget.
- F. Board to review and approve Audit Engagement Letter.
- G. Board to discuss upcoming budget year cemetery projects.

## **8. MANAGER'S DISCUSSION**

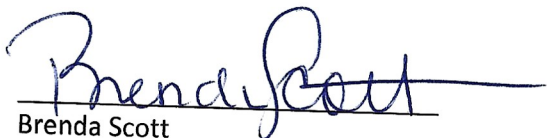
## **9. CHAIRMAN'S DISCUSSION**

## **10. TRUSTEE'S DISCUSSION**

Trustee Neves  
Trustee Sousa  
Trustee Benton  
Trustee McAdam

## **11. ADJOURNMENT**

This agenda was posted on the 10<sup>th</sup> day of May 2024.



Brenda Scott  
Cemetery Manager

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Office at (209) 826-0882. Notification 48 hours prior to the meeting will generally enable the district staff to make reasonable arrangements to ensure accessibility.  
[28 CFR.102.35.104] ADA Title II