

LOS BANOS CEMETERY DISTRICT
16575 S. Center Avenue
Los Banos, CA 93635
ONLINE PUBLIC ZOOM MEETING
SPECIAL BOARD MEETING MINUTES
January 13, 2021

Zoom Meeting: Meeting ID: 852 0730 5242, Passcode: 9cMfkn

1. CALL TO ORDER

The Board of Trustees of the Los Banos Cemetery District met in its office at 16575 S. Center Avenue, Los Banos, California for a regular monthly board meeting. The meeting was called to order at 6:00 p.m. by Chairman Rodrigues.

2. ROLL CALL

Trustees Present: Cintas, Neves, Rodrigues, Sousa
Trustees Absent: Russell
Others Present: Brenda Scott, Manager

3. PUBLIC COMMENT None

4. APPROVAL OF MINUTES:

- A. Board approved minutes for regular meeting of December 14, 2020. Motion by Trustee Sousa and seconded by Trustee Cintas. Motion carried 4-0.

5. REVIEW AND APPROVAL OF FINANCIAL REPORTS

Approved Profit and Loss report, Operating Expenses, and payment of vouchers for December. Motion by Trustee Neves and seconded by Trustee Sousa. Motion carried 4-0.

6. BOARD DISCUSSION & ACTION ITEMS

- A. Board voted per government code 9028, to keep the trustees in their current positions. Chair: Marcie Rodrigues, Vice-Chair: Leane Sousa, Treasurer: Toni Russell. Motion by Trustee Sousa and seconded by Trustee Neves. Motion carried 4-0.
- B. Board approved reinvestment of Wells Fargo CD in the amount of \$25,000 for 12 months at current market rate of .05%. Motion by Trustee Sousa and seconded by Trustee Cintas. Motion carried 4-0.
- C. Board approved transfer of ownership of plots, Pavilion 93, 94, and 95 from Guido and Maria Droira to Horacio Rodriguez Martinez, Ana Rodriguez Rios and Maria Rios Gomez. Motion by Trustee Neves and seconded by Trustee Sousa. Motion carried 4-0.

- D. Board approved Covid-19 Protection Plan Policy. Motion by Trustee Sousa and seconded by Trustee Cintas. Motion carried 4-0.
- E. Board approved AB685 Covid-19 forms. Motion by Trustee Cintas and seconded by Trustee Neves. Motion carried 4-0.
- F. Board approved transfer of \$20,000 from Cash account #8130 to New Development account #8137. Motion by Trustee Neves and seconded by Trustee Cintas. Motion carried 4-0.

7. CHAIRMAN'S DISCUSSION None

9. TRUSTEE'S DISCUSSION

Trustee Cintas: None
Trustee Neves: NA
Trustee Russell: NA
Trustee Sousa: None

10. MANAGER'S DISCUSSION/INFORMAITON

Reported to the board about plumbing issues with grounds restroom, update on driveways off center avenue into the cemetery, employees leaving, new hire in the office and break in over the New Year's holiday to the back shop.

11. ADJOURNMENT

Motion by Trustee Neves and seconded by Trustee Cintas to adjourn at 6:21 p.m. Motion carried 4-0.

Respectfully submitted,



Marcie Rodrigues
Board Chairman
February 8, 2021