

LOS BANOS CEMETERY DISTRICT
16575 S. Center Avenue
Los Banos, CA 93635
SPECIAL BOARD MEETING MINUTES
June 21, 2023

1. CALL TO ORDER

The Board of Trustees of the Los Banos Cemetery District met in its office at 16575 S. Center Avenue, Los Banos, California for a special board meeting. The meeting was called to order at 6:00 p.m. by Chairman Cintas.

2. ROLL CALL

Trustees Present: Benton, Cintas, Neves, Sousa

Trustees Absent: Russell

Others Present: Brenda Scott, Manager

3. PUBLIC COMMENT No Comment

4. APPROVAL OF MINUTES

- A. Board approved minutes of special meeting held on May 15, 2023. Motion by Trustee Neves and seconded by Trustee Benton. Motion carried 4-0.

5. REVIEW AND APPROVAL OF FINANCIALS

- A. Board approved Profit & Loss report, Operating Expenses, and payment of bills for May. Motion by Trustee Neves and seconded by Trustee Sousa. Motion carried 4-0.

6. BOARD DISCUSSION AND ACTION ITEMS

- A. Board approved revenue transfer from county cash account #8130 to new development account #8137 and pavilion account #8134. Motion by Trustee Sousa and seconded by Trustee Neves. Motion carried 4-0.
- B. Board approved parameters of 3+ acres, approximately 5 rows west of the parking lot and north from the cemetery southern border. Motion by Trustee Neves and seconded by Trustee Benton. Motion carried 4-0.
- C. Board discussed niche options for new fiscal year. Reviewed quote from KMI Columbaria. Motion by Trustee Neves and seconded by Trustee Sousa to obtain quotes from other niche suppliers to compare at the next board meeting. Motion carried 4-0.
- D. Board approved FY 2023-2024 proposed budget. Motion by Trustee Sousa and seconded by Trustee Neves. Motion carried 4-0.

7. CHAIRMAN'S DISCUSSION

No comment

8. TRUSTEE'S DISCUSSION

Trustee Benton: No Comment

Trustee Neves: No comment

Trustee Russell: NA

Trustee Sousa: No comment

9. MANAGER'S DISCUSSION/INFORMAITON

The manager updated the board about the cemetery software process and the completed FY 2021-2022 audit.

10. ADJOURNMENT

Motion by Trustee Neves and seconded by Trustee Benton to adjourn at 7:15 p.m. Motion carried 4-0.

Respectfully submitted,



Brenda Scott

Cemetery Manager/Board Clerk

July 10, 2023