

**AGENDA**  
**SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**LOS BANOS CEMETERY DISTRICT**  
**Thursday, August 20, 2026, at 6:00 p.m.**  
**16575 S. Center Avenue**  
**Los Banos, CA 93635**

**Notice:** This agenda was prepared and posted at least 24 hours prior to the Special Board of Trustees meeting as required by the Ralph M. Brown Act. The public may speak on any item before or during its consideration, subject to time limits. Members of the public may also address issues within the Board's authority not on the agenda, but no action will be taken unless two-thirds (2/3) of the Board votes there is a need for urgent action discovered after posting. Agenda item numbers are for reference only and may not reflect order of discussion. Supporting materials are available at the District Office during business hours.

## 1. Call to Order

- Meeting called to order by: \_\_\_\_\_
- Time: \_\_\_\_\_

## 2. Roll Call

- Trustee: Neves\_\_\_\_\_ Sousa\_\_\_\_\_ Benton\_\_\_\_\_ McAdam\_\_\_\_\_ McMurray \_\_\_\_\_
- Staff and Other Attendees: \_\_\_\_\_

**Notice:** No new notices.

## 3. Approval of Agenda

- Motion to approve or amend the agenda.

Brown Act Notation: No action or substantive discussion will occur on items not listed on the posted agenda, except as permitted by Section 54954.2(b) of the Brown Act.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

## 4. Public Comment

- Members of the public desiring to address the Board are requested to first be recognized by the Presiding Trustee and to identify themselves for the record and may speak on agenda or non-agenda items, open or closed. The Board cannot take action on matters not listed; comments will be noted for future consideration. Members of the public can speak only once on each item. Public comments are limited to 3 minutes.  
Comments:

## 5. Consent Calendar (Consent items are considered routine and will be approved in a single motion unless a Board member or member of the public request's separate consideration)

- Board to approve the minutes of the special board meeting held on July 30, 2026.
- Board to approve the Profit and Loss Report, Operating Expenses and payment of July bills.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

## 6. Action and Discussion Items

- **Action Item 1: Board to consider proposal to collect burial fees at the time of purchasing a pre-need plot, with the contingency that prices are subject to change. (Item tabled)**
- **Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

## 7. Discussion Items

- **Cemetery email accounts and new IT information.**
- **Manager to update and review the county cash account #8130 overdraft status for the FY 2025-2026. (Item tabled)**
- **Employee disability update. (Item tabled)**

## 8. Reports

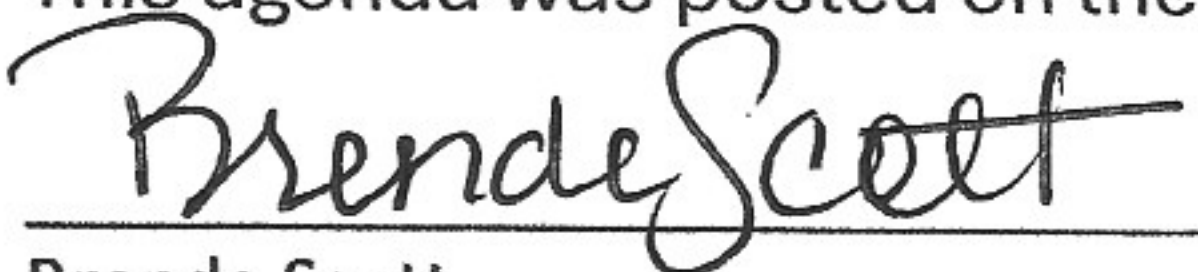
- **Finances**
  - To date cash and bank accounts
  - Revenue Report
  - Monthly Budget Report
- **Monthly Funeral Report**
- **Remaining lots**
- **Staff Reports**
- **Trustee Discussion**

## 9. Announcements

- **Upcoming events:**
- **Forms, Training and Certifications:**
- **Community news:** None

## 10. Adjournment

- **Time of adjournment:** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_
- **Next meeting date and time:** September 10, 2026
- **This agenda was posted on the 19<sup>th</sup> day of August 2026.**



Brenda Scott  
Cemetery Manager

If you require special assistance to attend this meeting due to the Americans with Disabilities Act, please reach out to the District Office at (209) 826-0882. Providing notice at least 48 hours before the meeting will usually allow district staff enough time to arrange reasonable accommodation for accessibility. Please attach any necessary supporting documents or materials. [28 CFR.102.35.104] ADA Title II

All agenda items are available for public inspection according to legal requirements.